



The Commonwealth Association of Tax Administrators

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TO: Heads of Tax Administrations

FROM: Executive Director, CATA

WORKSHOP ON TAX AUDIT RISK ASSESSMENT

The Commonwealth Association of Tax Administrators (CATA) in collaboration with the Inter-American Center of Tax Administrations (CIAT), the Organisation for Economic Co-operation and Development (OECD), and The World Bank is pleased to invite senior and middle level tax technical officials from the Caribbean countries to the above Workshop that will be held in Georgetown, Guyana.

Date: 3rd to 6th October, 2016

Venue: Georgetown, Guyana

Workshop Objectives

The objective of this workshop is to broaden and deepen participants' understanding of current risk assessment tools and techniques to help them better profile and target cases for audit purposes.

The Workshop will be based on practical aspects of risk assessment and will be delivered through a combination of presentations and case studies with the assistance of resource persons drawn from those jurisdictions with long standing experience in this area, such as the Canada Revenue Agency (CRA) and Her Majesty's Revenue and Customs (HMRC) as well as from those tax administrations

that are seeking to enhance their resource capacity in this area through sharing of experiences. A draft agenda is attached.

Target Audience

Participants are expected to be senior and middle level tax officials dealing with actual audits and other related tax compliance activities. Good command of English is essential as no interpretation services will be provided.

Logistics

Participants will meet their own travel, accommodation and related personal expenses. A list of hotels within proximity of the workshop venue will be provided in due course and participants are encouraged to secure their accommodation at the earliest possible opportunity.

Kindly note that registration and logistical arrangements for this workshop will be managed through the **Knowledge Sharing Platform (KSP)**. The KSP is a global online tool designed to promote the sharing of tax knowledge and expertise among tax administrations and organizations. Nominees for the Workshop can register for the KSP at www.ksp-ta.org to create their KSP account. They can then locate the Workshop through Calendar function and register for the event. For any guidance on technical issues regarding access to KSP, please contact the team at: info@ksp-ta.org.

Sponsorship

Please note that for countries included under the World Bank SEMCAR¹ Program, funding support for airfare and accommodation is available. Participants from eligible countries² should contact Montserrat Urquiola Ralero (murquiolaralero@worldbank.org) for more information.

¹ SEMCAR (Supporting Economic Management in the Caribbean)- a World Bank program

² Antigua and Barbuda, Barbados, Belize, Grenada, Dominica, Guyana, Jamaica, St Kitts and Nevis, St Lucia, St Vincent and the Grenadines, Suriname, Trinidad and Tobago.